

Meeting #5 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force

Date: February 27, 2018	Time: 10:10 AM To 11:55 AM
Location: 3322 Alameda de las Pulgas Menlo Park Fire District Station #4	Attendees: See attached sign-in sheet
Purpose of Meeting:	
Review pedestrian improvements in the corridor	
Minutes:	
1) Approved Minutes from December 6, 2017 and January 25, 2018 meetings. Status: approved	
2) Update on status of various action open items identified at previous meetings:	
a) Administrative item – guests to the meeting should be vetted thru the task force prior to bringing them to the meeting. The purpose of the task force is to provide a balanced view of the needs of the various stakeholders. Should a need to bring in guests be necessary, then that should be discussed with the group beforehand. The goal of this task force is to bring a set of feasible alternatives back to the community at large to vote on for the final layout of the corridor as promised in the August 28, 2017 meeting. Status: complete	
b) John Loughlin and Ron Snow – developed a postcard for reaching out to residents and other locals, to assist with outreach efforts and education of the general public. DPW to assist with printing. Task Force has approved the layout of the informational postcard. Need to know how many to print per task force member. Status. Post cards completed. Number of postcards required still pending.	



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c) Diana Shu –25 mph signs installed and permanent radar feedback

Status – 25 mph signs have been installed. The permanent radar feedback signs are pending approval to install on street lamp posts and waiting on electricians to schedule the work.

d) Hanieh– post data from KH analysis for various alternatives for team to review.

Status: Done

3) Presentations by Task Force members:

a) Ron Snow presented his concepts for a road diet with some discussion about the benefits for pedestrians and bicyclists. Files attached from his slide presentation. Not all items were presented as some members wanted to focus more on benefits for the pedestrian: school children, seniors, general walking public

Concerns from various task force members:

- a) Bus Stop and curbsouts – hard for the buses to get in and out so they tend not to use them.
- b) Bicycle lanes only benefit the cyclists, they don't do much for recreational and children who also want to use the bicycle routes
- c) What are the priorities for the community?

Status: Task force to put together a draft questionnaire to the public to gage the community's preferences and priorities. Given a choice of road diet, bicycle lanes, wider sidewalks, bulb outs, etc. what preferences does the community have so that we can prioritize the improvements in order of need.

Action items:

1) All- Please provide feedback to John and Ron on the number of postcards needed for distribution so we can print.

Status – Pending

2) Kevin – Alpine Road to Junipero Serra to Sand Hill Road – additional signage to assist with traffic movements from one lane to multiple lanes. Work with county to determine if additional pavement markings would be helpful in reducing conflicts.

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Status: need to report back to task force
3) Hanieh Houshmandi – research information regarding the safety improvements on roads with road diets and without, benefits and impacts Status: not started
4) Diana Shu – update Google Spreadsheet on status of various tasks/action items Status: Completed
5) Hanieh- draft questionnaire to public on priorities for the community Status – prepare draft for discussion by next meeting
6) Diana Shu – see attached schedule for future meeting dates – last Tuesday of the month from 10-12 AM except when there are BOS meetings then it will be set for 12:30 to 2:30 PM. Then last Tuesday evenings once every 3 months from 7:00 PM to 9:00 PM. Location for all meetings to be at the Fire Station #4. See attached. Status: pending review by task force members.

Next Meeting – Tuesday, March 27, 2018 Location – Menlo Park Fire Station 3322 Alameda de las Pulgas Time – 12:30 AM to 2:30 PM
Tentative Agenda for Next Meeting 1) Approval of Minutes of 2-27-18 meeting 2) Review status of various action items. 3) Discuss strategies for public outreach 4) Review Questionnaire for public to gage community preferences for this corridor

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5) Confirm number of informational postcard required to be printed
6) Molly/Jen to present on the needs of the pedestrians: senior, school kids, general public, etc.
7) Tentative schedule for Task Force Meetings in 2018. Draft date and times in table below Status: pending approval by Task Force Members April meeting sending out Doodle Poll

Date	Board Meeting	Task Force Meeting	Time
March 27, 2018	Yes	Tuesday	12:30-2:30 PM
April 24, 2018	Yes	Tuesday	12:30-2:30 PM
May 29, 2018	No	Tuesday night	7:00 -9:00 PM
June 26, 2018	Yes	Tuesday	12:30-2:30 PM
July 31, 2018	No	Tuesday	10:00 to 12:00 AM
August 28, 2018	No	Tuesday	10:00 to 12:00 AM
September 25, 2018	Yes	Tuesday night	7:00 -9:00 PM
October 30, 2018	No	Tuesday	10:00 to 12:00 AM
November 27, 2018	No	Tuesday	10:00 to 12:00 AM

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List of Task Force Members Attendance Sheet

Representing	Name	Present
		2/27/2018
Alameda de las Pulgas	Hillary Stevenson	
CHP	Jason Ivey	
cyclist with Silicon Valley Bicycle Coalition	John Langbein	1
Department of Public Works	Diana Shu	1
Department of Public Works	Joe LoCoco	1
Department of Public Works	Hanieh Houshmandi	1
Fire District	Virginia Chang Kiraly	1
member at large - University Park Inner	Ron Snow	1
Menlo Commons	Gwen Leonard	1
Menlo Fire District	Harold Schapelhorman	
Menlo Fire District	Tom Calvert	
Menlo Park Police Department	William Dixon	
Menlo Park resident	Troy Hayes	
Menlo Park, Department of Public Works	Kevin Chen	1
Motorists	Janet Davis	1
Pedestrian	John Loughlin	1
Safe Routes to Schools	Jen Wolosin	1
Santa Cruz from Sandhill Rd to Y	Cheryl Phan	1
Santa Cruz from the Y to the City limits	Alex Komoroske	1
Sheriff's Office	Todd Finato	
Sheriff's Office	Chad Buck	
the Y	Molly Glennen	By phone
Supervisor Horsley's Office	Jazzalyn Lamadora	
Menlo Fire District	Jon Johnston	1
Supervisor Horsley's Office	Supervisor Horsley	
Cary Wiest – Town of Atherton	City Council - Guest	1