ADDENDUM TO RFP MOVING SERVICES GENERAL FACILITIES

<table>
<thead>
<tr>
<th>ADDENDUM #01</th>
</tr>
</thead>
<tbody>
<tr>
<td>San Mateo County, 555 Government Center, Fifth Floor, Redwood City, CA 94063</td>
</tr>
<tr>
<td>RFP:</td>
</tr>
<tr>
<td>Moving Services General Facilities</td>
</tr>
<tr>
<td>Date: March 11, 2020</td>
</tr>
</tbody>
</table>

**INTENT:**

This Addendum is issued by the County of San Mateo to provide for modification and clarification of the RFP Moving Services General Facilities dated February 11, 2020. Proposers shall ascertain prior to submitting its Proposal that it has received all addenda issued. Please clearly note the addendum date and number on the proposal form.

In the event of a conflict between the terms and provisions of this Addendum and the terms and provisions of the RFP Moving Services General Facilities, the terms and provisions of this Addendum shall control. In all other respects, the RFP Moving Services General Facilities shall remain unchanged and in full force and effect.

**A. RESPONSES (R) TO THE QUESTIONS (Q) INCLUDING ANY MODIFICATIONS BASED ON THE RESPECTIVE QUESTION(S). SOME SIMILAR QUESTIONS ARE GROUPED AND SIMPLIFIED.**

**Q1** Page 6, (5) Technical Proposal: Can you clarify what you want in the Technical Proposal response? There is no explanation in RFP that I can find.

**R1** See Section 3.2 (B).

**Q2** Page 7, B. Proposal Contents: Where in the proposal format should we respond to 3 & 4? In the cover letter or as 2b under SECTION IV - QUALIFICATIONS, EXPERIENCE, AND EVALUATION CRITERIA (2) Organizational Capacity and Experience, describing work of a similar nature undertaken for a similar entity?

**R2** The Technical Proposal section.

**Q3** Page 11, 4.1 MINIMUM QUALIFICATIONS: Can you clarify what you mean by "project delivery systems"? "Project delivery systems" seems like something more required for general contractors than move services. Do you want to know how we meet scheduled deadlines?

**R3** The proposal should explain how deadlines will be met.
Q4 Page 12, 4.3 REFERENCES: Where in the proposal format should we respond to this? Should we include it as 2c under SECTION IV - QUALIFICATIONS, EXPERIENCE, AND EVALUATION CRITERIA (2) Organizational Capacity and Experience?

R4 The Supplementary Documents section.

Q5 Page 7, SECTION III – INSTRUCTION FOR PROPOSERS: Should Attachment I Assurance of Compliance with Section 504 be included here or is only required upon award?

R5 Upon award.

Q6 Page 7, 3.3 PROPOSAL SUBMISSION: Do you want us to include both the Proposal and Pricing Proposal in separate folders on the memory stick or do you just want the Pricing Proposal as a hard copy in a separate envelope?

R6 The Proposal and Pricing Proposal should be in separate folders on the memory stick. The Pricing Proposal should also be provided in hard copy form in a separate envelope.

Q7 Could you tell me if the moving bid conference is a mandatory meeting?

R7 No, the meeting was not mandatory.

Initial and Date: _____________________