

Draft PMCD Stakeholder/Public Review and Comment Process

The County of San Mateo (County) and Aviation Management Consulting Group (AMCG) are in the process of developing Rules and Regulations, Minimum Standards, and Leasing/Rents and Fees Policy for the San Carlos Airport and Half Moon Bay Airport (Airports). These documents are collectively referred to as Primary Management and Compliance Documents or PMCDs.

The draft PMCDs are now available for public/stakeholder review and comment. You are invited to participate in this very important element of the document development process by providing your comments, additions, deletions, and/or suggested modifications of the draft PMCDs.

The County has established the following mechanisms to facilitate the review and comment process:

- Use the following weblinks to view the draft documents and associated surveys.

Minimum Standards <https://sql-haf-minimumstandards.questionpro.com>

Rules and Regulations <https://sql-haf-rulesandregulations.questionpro.com>

Leasing/Rents and Fees Policy <https://sql-haf-leasingrentsandfeespolicy.questionpro.com>

- Or, you can review printed copies of the documents at the Airport Office.

You may submit comments through the online survey, directly to Airport management, or by mail/ email to:

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9085 East Mineral Circle, Suite 315
Centennial, CO 80112
kwatson@amcg.aero

The draft PMCDs will be available for public review and comment beginning **Friday, March 2, 2018** until **Friday, April 6, 2018**.

During the draft PMCD review period, Airport management and AMCG will host a question and answer session on **Thursday, March 22, 2018** from 5:00pm to 8:00pm at the Hiller Museum located at 601 Skyway Rd, San Carlos, CA 94070. All tenants, stakeholders and interest parties are invited to attend. The meeting is designed to provide a forum to discuss questions or comments related to the draft PMCDs.

The County and AMCG will review and respond to all comments received. Revisions will be incorporated into the final version of the PMCDs when appropriate.

You may also review the following Federal Aviation Administration guidance documents that are pertinent to the development of the draft PMCDs:

- Airport Sponsor Assurances ([link](#))
- 14 Code of Federal Regulations Part 139 - Certification of Airports ([link](#))
- Order 5190.6B Airport Compliance Manual ([link](#))
- Policy Regarding Airport Rates and Charges ([link](#))
- Policy and Procedures Concerning the Use of Airport Revenue ([link](#))
- Order 5100.38D Airport Improvements Program Handbook ([link](#))

- Advisory Circular 150/5190-6 Exclusive Rights at Federally-Obligated Airports ([link](#))
- Advisory Circular 150/5190-7 Minimum Standards for Commercial Aeronautical Activities ([link](#))